

# AGENDA

**Meeting:** Melksham Area Board  
**Place:** Melksham Assembly Hall, Market Place, Melksham  
**Date:** Wednesday 22 June 2022  
**Time:** 7.00 pm

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Including the Parishes of Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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## Wiltshire Councillors

Cllr Phil Alford - Melksham Without North and Shurnhold  
Cllr Nick Holder - Bowerhill  
Cllr Jon Hubbard - Melksham South  
Cllr Jack Oatley - Melksham Forest  
Cllr Mike Sankey - Melksham East  
Cllr Jonathon Seed - Melksham Without West & Rural

## **Recording and Broadcasting Information**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Items to be considered</b>	<b>Time</b>
1	<p><b>Election of the Melksham Area Board Chairman - 2022/23</b></p> <p>To appoint a Chairman for 2022/23</p>	7:00pm
2	<p><b>Election of the Melksham Area Board Vice-Chairman - 2022/23</b></p> <p>To appoint a Vice Chairman for 2022/23</p>	7:05pm
3	<p><b>Chairman's Welcome, Introduction and Announcements (Pages 1 - 2)</b></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Recruitment of hackney carriage and private hire drivers</li> <li>• Update from BANES, Swindon and Wiltshire CCG - May 2022</li> <li>• Update from Healthwatch Wiltshire</li> <li>• Positive Conduct equals Positive Democracy</li> </ul>	7:10pm
4	<p><b>Apologies for Absence</b></p>	
5	<p><b>Minutes (Pages 3 - 16)</b></p> <p>To confirm the minutes of the meetings held on Wednesday 9 March 2022 and Tuesday 12 April 2022</p>	
6	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
7	<p><b>Campus build Completion and Opening</b></p> <p>Cllr Ian Blair Pilling - Cabinet Member for Leisure, Libraries, Governance, Facilities Management and Operational Assets &amp; Louise Cary - Head of Capital Projects, Wiltshire Council</p>	7:15pm
8	<p><b>Police Update (Pages 17 - 18)</b></p> <p>Inspector Gill Hughes / Sergeant James Twyford</p>	7:45pm

9	<b>Fire &amp; Rescue Update</b> _(Pages 19 - 24)	7:55pm
10	<b>Melksham Neighbourhood Plan</b> (Pages 25 - 26) <a href="http://melkshamneighbourhoodplan.org">Get Involved   Joint Melksham Plan (melkshamneighbourhoodplan.org)</a>	8:00pm
11	<b>Updates to Area Board Arrangements</b> _(Pages 27 - 30)	8:05pm
12	<b>Annual Review of Local Priorities</b> (Pages 31 - 42) Peter Dunford - Community Engagement Manager	8:15pm
13	<b>To appoint Area Board representatives to Outside Bodies and Working Groups</b>  The Melksham Area Board agreed the following appointments to outside bodies and working groups for 2021/22:  <ul style="list-style-type: none"> <li>• <i>CATG, now Local Highways and Footpath Improvement Group (LHFIG) – Cllr Jonathon Seed, Chairman</i></li> <li>• <i>Melksham Health and Wellbeing Group – Cllr Nick Holder, Chairman</i></li> <li>• <i>Melksham Neighbourhood Plan – Cllr Mike Sankey</i></li> <li>• <i>CCTV Working Group – Cllr Mike Sankey</i></li> </ul> Member lead areas from 2021/22:  <ul style="list-style-type: none"> <li>• <i>Cllr Phil Alford – Environment</i></li> <li>• <i>Cllr Jon Hubbard – Children and Young People</i></li> <li>• <i>Cllr Mike Sankey – Community Safety</i></li> <li>• <i>Cllr Jonathon Seed – Economy and Transport</i></li> <li>• <i>Cllr Nick Holder – Older People; Health and Wellbeing</i></li> <li>• <i>Cllr Jack Oatley – Culture; Children and Young People</i></li> </ul>	8:30pm

14	<p><b>Sub Group Reports</b> (<i>Pages 43 - 56</i>)</p> <p>Melksham Local Highways and Footpath Improvement Group</p> <ul style="list-style-type: none"> <li>• Recommendations from meeting on 19 May 2022</li> </ul>	<b>8:40pm</b>
15	<p><b>Grant Applications</b> (<i>Pages 57 - 60</i>)</p> <p><b>Community Grants</b></p> <ul style="list-style-type: none"> <li>• Keevil Village Hall Committee requesting £2,987 towards new sound system, LED lights and loft insulation</li> </ul> <p><b>Youth Grants</b></p> <ul style="list-style-type: none"> <li>• AFC Melksham disabled football team requesting £1,000 towards kit, coaching and operational costs</li> </ul> <p><b>Health and Wellbeing Grants</b></p> <ul style="list-style-type: none"> <li>• Melksham Carer Café requesting £1,300 towards staffing, Marketing and venue costs</li> </ul>	<b>8:45pm</b>
16	<p><b>Partner Updates</b> (<i>Pages 61 - 66</i>)</p> <p>To note written partner updates</p>	
17	<p><b>Public Questions</b></p> <p>Members of the public are invited to ask questions relating to Area Board business</p>	
18	<b>Close</b>	<b>9:00pm</b>